



APPLICATION FOR ADMISSION

**RETURN TO: Admissions Office
Thetford Academy
304 Academy Road
Thetford Center, VT 05075
admissions@thet.net**

APPLICATION FOR ADMISSION

INSTRUCTIONS

Thank you for your interest in Thetford Academy. To complete the application process, please follow the instructions below. We look forward to getting to know you better!

1. Complete the student information form and the student questionnaire. *(Return to Thetford Academy Admissions Office)*
2. Have your parent or guardian complete the Parent/Guardian information form and the Permission to Release School Records form. *(Return to Thetford Academy Admissions Office)*
3. Fill the top section of the Teacher Reference form with your name, school, and current grade, and give it to a teacher who can provide a recommendation for you. *(Your teacher will send this form directly to the Thetford Academy Admissions Office.)*
4. Give the Transcript/School Records Request form to your current principal or guidance counselor. *(Your principal or guidance counselor will send this form directly to the Thetford Academy Admissions Office.)*

Admissions decisions are made on a rolling basis until all spaces have been filled. Please submit your completed application by March 1. Course registrations start in the early spring.

STUDENT INFORMATION

Thetford Academy seeks students who will benefit from and contribute to the educational program at our school. We believe in five fundamental principles: excellence, commitment, cooperation, diversity and caring. We are especially interested in students who want to try their best, help others, and be part of a respectful learning community.

Name: _____
 First Middle Last

Address: _____
 Street City

 State Zip Code Phone: _____

Email: _____ Date of Birth: _____

Current School: _____ Current Grade: _____

Town of Residence (if different from address above): _____



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APPLICATION FOR ADMISSION (p.2)

STUDENT QUESTIONNAIRE

Please list the schools you have attended:

School	Town	Grade(s) Enrolled
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Please help us learn more about you by answering the questions below.

1. Why do you think Thetford Academy will be a good place for you?

2. Describe a learning experience that had an impact on you, either in school or outside of school. What did you learn and why was this experience important?



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3. Please list your extracurricular activities. Include athletic, artistic, club, community and family activities and interests.

Activity

Position/Awards

4. What activities are you interested in pursuing at Thetford Academy?

5. What else would you like us to know about you?

Student Signature: _____

Date: _____

Thetford Academy welcomes applications for admission from all students.
We do not discriminate on the basis of race, creed, ethnicity, national origin, sex, sexual orientation, or gender expression.



PARENT/GUARDIAN INFORMATION

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PARENT OR GUARDIAN INFORMATION

Parent/Guardian Name(s): _____

Home Phone: _____ Work Phone: _____

Mobile Phone: _____ Email: _____

Address: _____
(If different from applicant's) Street City State Zip

If different from above:

Parent/Guardian Name(s): _____

Home Phone: _____ Work Phone: _____

Mobile Phone: _____ Email: _____

Address: _____
(If different from applicant's) Street City State Zip

Please tell us why you wish your child to attend Thetford Academy:

I hereby authorize release of school records for the purpose of admission review. I understand that all information will be confidential, in accordance with the Family Educational Rights and Privacy Act.

Parent/Guardian Signature: _____ **Date:** _____



PERMISSION TO RELEASE SCHOOL RECORDS

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PERMISSION TO RELEASE SCHOOL RECORDS

Student's Name: _____ Grade: _____

I grant permission to: _____
Name of student's current (or most recent) school

Address: _____
Street City State Zip

to release a copy of my child's school record, including the following information, to Thetford Academy:

- Official Administrative Record (name, address, birth date, grade level completed, grades, class standing, attendance record)
- Personal Learning Plan (PLP)
- Standardized Achievement Test Scores
- Teacher and/or Counselor Observations and Comments
- Intelligence and Aptitude Test Scores
- Record of Extracurricular Activities
- Medical Records - Required by Vermont State Law
- Family Background Data
- Psychological Testing, Diagnostic, and Evaluation Reports
- Other information that might help this student be successful at Thetford Academy

Parent/Guardian Signature: _____ Date: _____



TEACHER REFERENCE FORM

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TEACHER REFERENCE FORM

Student Name: _____

Current School: _____ Current Grade: _____

Teacher Name: _____ Subject/Grade Taught: _____

Email: _____ Phone: _____

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Your assessment of this candidate will be strictly confidential. We will review academic records from your school, but also ask that you supply information to give a more comprehensive picture of the student's potential success at Thetford Academy. You are welcome to use the space provided below, or may provide your assessment on a separate piece of paper. Thank you for your assistance.

1. In what subjects and during which academic years have you taught the student applicant? In what other context(s) have you known the applicant?



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TEACHER REFERENCE FORM (p.2)

2. This student's greatest strengths are:

3. This student's greatest needs are:

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TEACHER REFERENCE FORM (p.3)

Student’s Academic Performance

The rubrics below align with selected Vermont Framework Standards for “Communication”, “Reasoning”, and the “Fields of Knowledge” (VF 1-2, 5-7). Please add comments if you wish.

This student:	Always	Sometimes	Rarely	Never
Reads for a variety of purposes	_____	_____	_____	_____
Writes effectively	_____	_____	_____	_____
Listens actively and accurately	_____	_____	_____	_____
Uses effective problem-solving strategies	_____	_____	_____	_____
Uses scientific methods effectively	_____	_____	_____	_____
Uses mathematical knowledge and reasoning effectively	_____	_____	_____	_____
Shows responsible use of technology in research and communication	_____	_____	_____	_____
Analyzes and interprets historical knowledge	_____	_____	_____	_____
Responds to literature with interpretation and evaluation	_____	_____	_____	_____
Uses art forms for creative expression	_____	_____	_____	_____

Comments:

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TEACHER REFERENCE FORM (p.4)

Approach to learning, personal development, and social responsibility

The rubrics below align with selected Vermont Framework Standards for “Vital Results” (VF 2-4). Please add comments if you wish.

This student:	Always	Sometimes	Rarely	Never
Sets personal goals for learning	_____	_____	_____	_____
Shows effort and initiative	_____	_____	_____	_____
Is willing to take risks in order to learn	_____	_____	_____	_____
Perseveres in the face of challenges	_____	_____	_____	_____
Demonstrates respect for self and others	_____	_____	_____	_____
Makes healthy, positive choices	_____	_____	_____	_____
Takes an active role in school community	_____	_____	_____	_____
Performs effectively on teams	_____	_____	_____	_____

Comments:



TRANSCRIPT REQUEST

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TRANSCRIPT AND SCHOOL REPORT REQUEST

Instructions for Guidance Counselor or Principal:

This student is a candidate for admission to Thetford Academy. Please complete this form and attach:

- Official Transcript (school report)
- Record of this student's standardized testing results

All candidates must submit transcripts/reports for the last three years, including current year. Return this form and the above items to the Thetford Academy address listed above OR scan and email to: admissions@thet.net.

Applicant Name: _____

School Name: _____

School Address: _____

School Phone: _____ Date of student's entrance to your school: _____

Do you feel the student's transcript is an accurate reflection of his/her ability?

In what way(s) has the student contributed to your school community?



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TRANSCRIPT AND SCHOOL REPORT REQUEST (p. 2)

Please comment on any factors of which we should be aware that have affected the student's progress to date.

Additional comments:

Name: _____

Signature: _____ Date: _____

Title: _____

Email: _____

We appreciate the time and effort required to complete this evaluation. Your thoughtful comments will help us better understand and evaluate the applicant.