THETFORD ACADEMY BOARD OF TRUSTEES MINUTES - DRAFT
THURSDAY, JUNE 23, 2016
7:00-10:00 P.M.
THETFORD ACADEMY LIBRARY

Present:
TA Trustee Members: Tom Yurkosky, Jon Stableford, Carrie Wells, Therese Linehan , Shannon Darrah, Robert Christensen, Kate Hesser, Zoe Keller, Bill Weyrick, Andy Welch, Peter Boyd, Donna Steinberg, Bob Bauer, Suzanna Liepman, Curtis Richardson (7:30)

Thetford Academy Administration: Bill Bugg
Representing Strafford School Board: Eric Goodwin

1. Board Candidates Introductions
Jennifer DeLyon Stralka, Susan Weider and Karl Furstenburg had an opportunity to introduce themselves and express their interest in the board.

2. Announcements
The Thetford Academy Board of Trustees would like to express our thanks for the contributions the following individuals made to the Thetford Academy community:

Emma Hadden, intern
Carol Colby, food service assistant
Liz Horan, English Language Learner teacher
Nancy Lindahl, Director of International Student Program
John Connolly, science teacher
Frank DiAprile, math teacher, who may yet be back – we'll see
Marianne St. Laurent, special education paraprofessional – one year leave
Becky DiFrancesco, Special Education Faculty Member
Bruce Hyde, Director of Buildings and Grounds

Motion: Name the Maintenance Garage the "The Bruce Hyde Building & Grounds Shop" as well as mount a commemorative plaque.
Moved: Peter Boyd
Second: Cameron Cudhea
Motion passed unanimously

Bob Bauer has resigned from the board.
Fiscal year ends in a few days and annual fund commitments should be paid.

3. Approval of May 19, 2016 meeting minutes

Motion: Approve the Minutes of April 14, 2016 with one correction
Moved: Jon Stableford
Second: Tom Yurkosky
Abstentions: Suzanna Liepman
Motion passed.

4. Finance
- Food service is in deficit.
- There will be around a $200,000 surplus at the end of the year.
- There is a $70,000 payment owed from the international student program to the endowment. This will be researched and resolved by Suzanna Liepman.

5. Heads Report
- Graduation and end of year activities went well. Employee of the year awards were presented to Bruce Hyde and Becky DiFrancesco. Diana Garcia-Lavigne has been hired for the International Student Program and as an ELL Teacher as a full year full

time employee. Bridget Dugan-Sullivan will move from Athletic Director to Development and Communications. Currently interviewing for the B&G Director. Also hiring in special education.

- Outdoor program created two new trails in the state forest. The Woodbury Foundation 2nd year of the grant was just received. TA and the Aloha Foundation are in the planning phase to launch a summer camp as early as the summer of 2017. The camp will focus on outdoor leadership and environmental sustainability.

- Bill Bugg previewed the new TA Web Site to be launched July 31, 2016.

- 20% of our student body are on free or reduced lunch and 30% of our student body are on IEPs or other special education programs. TA is looking at increasing one person by one day a week as well as re-hiring Becky DiFransesco part time as a consultant to assist with the most challenging cases and re-hiring Frank D'April part time as a Math tutor. This will cost about $36,600.

Motion: Add up to $36,600 (plus payroll taxes) to the operating budget to complete the above plan.
Moved: Tom Yurkosky
Second: Suzanna Leipman
Motion passed unanimously

- The current enrollment is projected at 330

6. Advancement Report

- A written report was distributed. We are currently $200 shy of last year's fund raising totals. There is an increase in alumni donations.
- We successfully renewed the Woodbury Grant at $55,000.
- The Advancement Office will be creating a strategic plan and is actively planning next year's programs.

7. Town Reports

Thetford and Strafford reports were provided. Enrollment projections for TES is down around 5% from last year.

8. Board Election Results

Susan Weider and Ben Williams were elected to the two open board seats. Karl Furstenburg was elected as the Lyme Town Representative, Shannon Darrah was re-elected as the Thetford Town Representative and Hilary Linehan was re-elected as the Strafford Town Representative.

9. Executive Session

Motion: Allow Eric Goodwin to represent Strafford during the Executive Session
Moved: Curtis Richardson
Second: Therese Linehan
Motion passed unanimously

Motion: Move into Executive Session at 9:00 pm
Moved: Kate Hesser
Second: Carrie Wells
Motion passed unanimously

Out of executive session at 10:09

Motion: Approve the recommendations of the Board Management committee regarding the Head of School's review.

Moved: Curtis Richardson
Second: Bill Weyrick
Motion passed unanimously

10. Appreciation for Retiring Trustees

Current Board President Cameron Cudhea along with past Presidents Pril Hall, Tim Briglin and Faith Alexandra and past Financial Officer Keith Merrick honored retiring Board members**:** Tom Yurkosky, Bill Weyrick and Curtis Richardson

Cameron named Curtis Richardson “Trustee Emeritus”.

Motion: Adjourn at 10:40
Moved: Bill Weyrick
Second: Curtis Richardson and Tom Yurkosky
Motion passed unanimously

Respectfully Submitted,
Bill Weyrick