

BOARD MEETINGS

Originated with Administrative Advisory Committee
Proposed to Executive Committee: 3/11/04
Approved at Full Board First Reading: 4/29/04
Adopted at Full Board Second Reading: 6/24/04

Policy

All Thetford Academy Full Board meetings and meetings of the Executive Committee will be held in compliance with Vermont's open meeting laws, 16 V.S.A. §§310 et seq.

Schedules

Regular meetings will be held according to a schedule fixed in advance of the school year. The meeting schedule will be available on request at the school office and the town clerk's office of all partner towns.

Special and emergency meetings will be called by the Chair on his or her own initiative or when requested by a majority of the Board and warned appropriately. Only items on the agenda may be discussed at these meetings.

An agenda for each meeting will be prepared by the Head of School after consultation with the Board or Executive Committee Chair and in compliance with Board policy on agenda preparation.

Conduct of Board Meetings

Meetings will be conducted in accordance with Robert's Rules of Order, Newly Revised.

Executive Sessions

Executive sessions of the Board will be convened only for the purposes stated in 16 V.S.A. §313. Minutes of executive sessions will NOT be kept though notes may be taken if the Board determines that is necessary. Any notes taken will not be made public and Board members will not make public the confidential issues discussed during an executive session.

Legal Reference(s): 1 V.S.A. §§310 et seq. (Public meetings)
 16 V.S.A. §554 (School board meetings)

Cross Reference: Board Meeting Agenda Preparation and Distribution (C1)
 Public Participation at Board Meetings (C3)